

## STEP 1



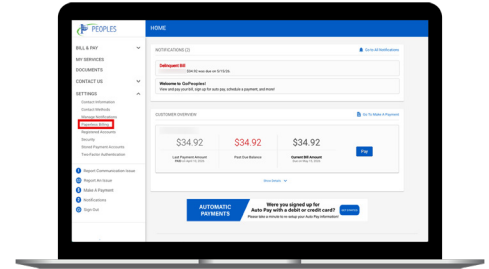
Click **Pay My Bill** on our website.

## STEP 2



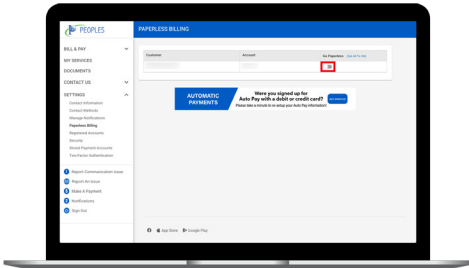
Sign in to your account using the email address and password you set up during registration.

## STEP 3



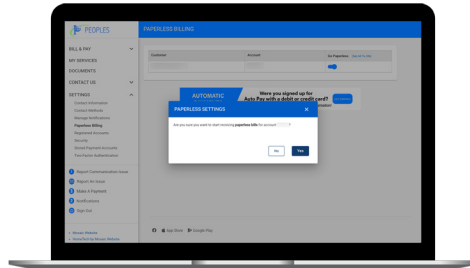
On the home screen, click on the **Settings** menu on the left and then click on the **Paperless Billing** sub-menu.

## STEP 4



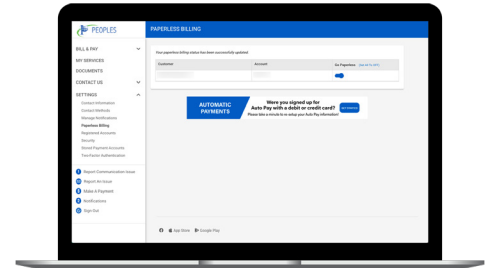
Use the **Go Paperless** slider on the account to activate.

## STEP 5



A pop-up window will ask if you want to set the account to paperless. Click the **Yes** button to confirm.

## STEP 6



**Congratulations!**  
You have successfully activated paperless billing on your account!